

Portsmouth Fire Department
Board of Fire Commissioners

Richard Gamester, Chairman
Michael Hughes, Vice Chairman
Jennifer Matthes, Clerk



Monthly Meeting 6:00 PM
Tuesday, July 21, 2026
Fire Station 2
George Pierce Training Room

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- I. Call To Order**
 - II. Pledge of Allegiance**
 - III. Approval of Minutes Previous Meeting**
26-079 Approval of Minutes from June 9, 2026
 - IV. Public Comment Section**
 - V. Presentation of Written Communication**
26-080 Thank You – Ron and Leigh Anne Florence
26-081 Thank You – Taylor Paquette
 - VI. Reports**
 - A. Fire Chief's Reports**
26-082 2026 Response Report – June 2026
26-083 Fire & EMS Calls – June 2026
26-084 FY26 Budget
26-085 Overtime Analysis Report – June 2026
 - B. Staff Reports**
26-086 Department Operations & Training (Asst. Chief Gionet)
26-087 Fire Prevention & Activity – June 2026 (Acting Deputy Fire Chief Putney)
 - VII. Old Business**
26-088 Revision - Portsmouth Fire Dept. Rules & Regulations for Fire Protection Systems & Permits
 - VIII. New Business**
26-089 Ambulance Billing Contracts
 - IX. Adjournment**

**The Board of Fire Commissioners
Portsmouth Fire Department**

Fire Station 2
George Pierce Training Room
June 9, 2026

Portsmouth, NH
1800 hours

I. Call to Order:

Commissioner Gamester called the meeting to order at 1800 hours.

II. Pledge of Allegiance with Attendance:

Commissioner Gamester led the pledge of allegiance.

Present were Commissioners: Richard Gamester, Jennifer Matthes and Michael Hughes (absent - Teams connection failed); Fire Chief William McQuillen, Assistant Fire Chief Jason Gionet, Acting Deputy Fire Chief Chad Putney, Administrative Manager Nancy Savini, several fire department personnel and member of the community Mr. Christopher Golumb.

III. Approval of Minutes of Previous Meeting:

Motion, to approve the minutes of May 12, 2026 (26-070), was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

IV. Presentation of Written Communication:

Chief McQuillen read Rebecca Cowser's Thank You (26-071) passing along kudos to FPO Wheeler and FPO Scholtz for their recent presentation of Safety and Falls Prevention at the Margeson Apartments.

Motion, to accept Thank You and place on file (26-071), was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

V. Public Comment Session: Mr. Christopher Golumb approached the Fire Commission Board asking for Rules & Regulations for the Fire Commission and info access on the city's website. He was told the rules are in the Charter and a draft is currently with the legal department for review.

VI. Reports:

A. Fire Chief's Reports:

Commissioner Matthes motioned to discuss Chief's reports (26-072 through 26-075). Motion was seconded by Commissioner Gamester.

Fire Chief McQuillen reviewed reports with the Commission.

Report (26-072), 2026 Response Report for May 2026. The report shows the department responding to a total of 552 calls for the month: 242 Fire Calls with

EMS Services and 142 Fire and Related Service Calls and 310 Ambulance Calls.

Chief spoke briefly about the following incidents of interest:

May 3 0413 hours E1 90 Feet St Water leak, operated for an hour

May 4 - 1831 hours T2 E3 A1 A2 PSNY E 82 C2 Michael Succi Drive National Gypsum, fire in oven, contained and controlled. Companies removed smoke and operated for 30 minutes

May 6 - 1314 hours E1 E3 A1 A3 C2 to High Level Bridge for Emotionally Distressed person threatening to jump, standby only

May 10 - 1251 Hours E1 to check blasting site complaint of live explosives, unfounded. C1 C3 PV1 & other City staff conferred via telephone and assisted duty crew.

May 30 - 0822 hours T2 C1 Mutual Aid to Big Rock road Rye for tree down and fire, fire in was in generator and companies cleared shortly after arriving.

The safety message focused on “As hurricane season begins - Portable Generator Safety and the danger of carbon monoxide”.

Key Safety Message

Portable generators should always be used outside and far away from the home. Never run a generator inside a house, garage, basement, crawlspace, shed, covered porch, or any partially enclosed area.

About Take Your Generator Outside

Take Your Generator Outside is a public safety campaign dedicated to helping prevent carbon monoxide poisoning caused by improper portable generator use. The campaign provides educational resources, safety messaging, and outreach materials for families, media, fire departments, and community organizations.

About PGMA

The Portable Generator Manufacturers’ Association is the overarching voice of the portable generator industry and the creator of the ANSI/PGMA G300 standard, which establishes carbon monoxide safety and performance requirements for portable generators. Through its Take Your Generator Outside® campaign, PGMA provides public safety information and outreach resources to help reduce the risk of carbon monoxide poisoning from improper portable generator use.

Fire Commission Minutes of April 14, 2026 continued:

Report (26-073), Fire and EMS Call Summary Reports, shows the department responded to 242 fire calls for the month of May. EMS activity was 310 with the top three responses being for weakness, head injury, and fainting. There were 10 calls for anxiety, 9 for septic shock, 8 for abdominal pain, and 22 non-transports.

Report (26-074), FY26 Budget, Chief reviewed the budget noting we are still tracking about 1% to the good and have projected expenses to fiscal year end noting by year end we will be close to being spent. Also, the current bottom line is inflated by the \$50K grant reimbursement which will be transferred out to school care. Report (26-075), Overtime Analysis, provided a breakdown of how overtime was used in the month of February along with a summary of what was charged to OT-Recall for the month.

Motion, to accept Chief's Reports 26-072 through 26-075, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

B. Staff Reports:

Assistant Chief Gionet reported on facilities and operations happening within the department (26-076) which are as follows:

Apparatus / Equipment / Facilities

1. Engine 3-drive to pump switch will be changed at no cost to us
2. Station 2 Roof Update-almost complete, two door thresholds repair remain
3. Station 2 Facility Improvements – Paint and replace ceiling tiles from water damage

Personnel

1. Current open positions – 1 vacancy, staff is in good shape
2. Interviews are ongoing

Training

1. Fire Training – 8 personnel participated in a trench rescue class in Rochester sponsored by the Seacoast Chiefs. They will teach the rest of our staff.
2. Personnel participated in the PNSY Major Fire Drill exercise
3. 3 personnel attending the Blue Card Instructor training program which is grant sponsored through Seacoast Chiefs bringing our instructor cadre to 6.

Other

1. Currently working with City Staff to secure contracts with NH commercial insurance carriers outline in SB 245. As part of SB 245, work has begun on the NH Ground Ambulance Data Collection Survey.

Deputy Chief Putney reported (26-077) on Fire Prevention activity for the month with 49 permits issued and 47 inspections done. Revenue collected for May 2026 was a little under \$8K.

Fire Commission Minutes of April 14, 2026 continued:

Other Notable Items are as follows:

- FPO Scholtz has been enrolled in the very important Fire Investigator Class for the fall.
- 34 Harvest Way (Giant Lanza Purple building) has occupancy.
- Ramping up storage inspections.
- New Fire Code takes effect July 27, 2026.

Motion, to accept Staff Reports 26-076 through 26-077, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

VII. Old Business:

Description of the Deputy Chief of EMS & Training position opening was distributed and will be moving forward.

Motion, to accept and move forward with open position, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

IX. New Business:

Ordinance Update (26-078) pertaining to the Portsmouth Fire Department Rules and Regulations for Fire Protection Systems and Permits Was discussed. To be sent to Fire Marshall for approval.

Motion, to accept ordinance and send to Fire Marshall, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously

Motion, to enter into Non-public Session at 1826 hours in accordance with RSA 91-A:3, II (a) personnel matter pertaining to local 1313, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Motion, to close and come out of Non-public Session at 1937 hours and return to public session, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Motion, to seal the minutes of Non-public Session, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Fire Commission Minutes of April 14, 2026 continued:

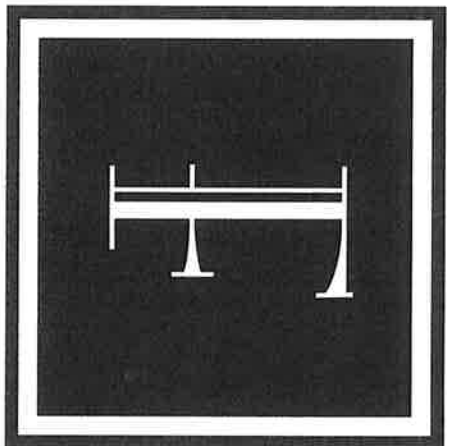
Motion, to object Local 1313 proposal and deny grievance, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

X. Adjournment:

Motion, to adjourn at 1841 hours, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Jennifer Mosher-Matthes, Clerk

26-080



Chief McQuillen-

T-326

My husband & I cannot express enough gratitude to you for honoring our request for our nephew Preston. We were overwhelmed with the challenge coin, the patch and the note, but Preston will be ever more overwhelmed and grateful. The package you sent is currently en route from Central Texas to East Texas.

Preston is not aware of how we sent letters to notable fire departments - and your response was the first to arrive. You set the bar high, Chief!

Thanks again for being so kind and willing to encourage a fellow fire fighter. Thank you for your service. God Bless you!
Ron & Leich Anne

www.littlecards.com

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From: Taylor Paquette <taympaquette@gmail.com>

Sent: Wednesday, July 15, 2026 8:31 PM

To: Fire - Info - Dist <fdinfo@portsmouthnh.gov>

Subject: Thank You

26 - 081

[Some people who received this message don't often get email from taympaquette@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

Hello,

I hoping you can pass along my sincerest thank you to two of your paramedics. My son was on a field trip to the beach today when he passed out and became unresponsive. Two of your paramedics responded and transported him to Portsmouth Hospital. I had the opportunity to speak to them on the phone while they transported him and again at the hospital, and during the scariest moment of my life their composure and empathy was reassuring that my son was in good hands. Even more so, they made my son feel completely safe, so much so he "can't wait" to go for another ambulance ride with the "really nice firefighter doctor people" (even though I would much prefer that never have to happened again).

I only got Taylor's name because my son was excited that we had the same name, but please pass along my gratitude to both her and her partner today. Ryker's home safe and sound in bed, and I'm very appreciative for the part they played in that.

Thank You Again,
Taylor Paquette



SERVICE ACTIVITY AND SAFETY MESSAGE



Month June 2026

TOTAL INCIDENT ACTIVITY: 600 YTD:3336

Fire Unit with EMS Services: 248 YTD:1382 Ambulance Services: 352 YTD: 1954
Fire and Related Services: 140 YTD: 786

Portsmouth	324
New Castle	14
Mutual Aid given	11
Mutual Aid Rcvd	11
EMS 6 Fire 5	

GREEN = Increase from prev. month

RED = Decrease " " "

Incidents of Interest:

June 1 1449 E1 E4 T2 A1 A3 526 State Street Gas main break, companies operated for 45 minutes

June 3 0800 Fire Crews and City staff participated in NH HSEM Controlled Field Exercise Drill with Nexterra energy, testing City's Emergency response plans for more than 4 hours

June 17 0455 hours 53 Pray St Building Fire E1 E4 T2 A1 A2 A3 C1 C2 C3 Pv 1&2 Rye Amb, Kittery Engine, PSNY Ladder, Newington Engine, Dover Engine, Rye Amb, Exeter Amb and Greenland Amb house fire, 2 firefighter injuries. Companies operated for more than 5 hours

June 24 1131 Hours R7 and A2 mutual aid to Greenland, MVA Ocean Road at 33 with entrapment. Companies operated for 30 minutes

The Portsmouth Fire Department and National Safety Council would like to remind you:

Summer is synonymous with barbecues, parades and fireworks. The National Safety Council advises everyone to enjoy fireworks at public displays conducted by professionals and not to use any fireworks at home. They may be legal but they are not safe.

Every year, thousands of people are injured badly enough to require medical treatment after fireworks-related incidents, with many of the injuries to children and young adults.

Business Telephone Number: (603)-427-1515

Fax: (603)-427-1555

While the majority of these incidents are due to amateurs attempting to use professional-grade, homemade or other illegal fireworks or explosives, less powerful devices like small firecrackers and sparklers can also cause significant injuries.

Fireworks Safety Tips: If You Choose to Use Legal Fireworks

If consumer fireworks are legal to buy where you live and you choose to use them, be sure to follow the following safety tips:

- Never allow young children to handle fireworks
- Older children should use them only under close adult supervision
- Never use fireworks while impaired by drugs or alcohol
- Anyone using fireworks or standing nearby should wear protective eyewear
- Never hold lighted fireworks in your hands
- Never light them indoors
- Only use them away from people, houses and flammable material
- Never point or throw fireworks at another person
- Only light one device at a time and maintain a safe distance after lighting
- Never ignite devices in a container
- Do not try to re-light or handle malfunctioning fireworks
- Soak both spent and unused fireworks in water for a few hours before discarding
- Keep a bucket of water nearby to fully extinguish fireworks that don't go off or in case of fire
- Never use illegal fireworks

Better yet, grab a blanket and a patch of lawn, kick back and let the experts handle the fireworks show.

Sparklers Are More Dangerous Than You Think

Every year, young children can be found along parade routes and at festivals with sparklers in hand, but sparklers are a lot more dangerous than most people think. Sparklers burn at about 2,000 degrees – hot enough to melt some metals. Sparklers can quickly ignite clothing, and children have received severe burns from dropping sparklers on their feet. According to the [National Fire Protection Association](#), sparklers accounted for 29% fireworks injuries for children under age 5 in 2022.



26-083
Fre

INCIDENTS BY DISTRICT NERIS

FIRE_ZONE	COL_1
1	134
2	40
3	21
4	33
5	10
6	6
M/A	4
Total	248

Description: FOR COMMISSION, PREVIOUS MONTH'S REPORT OF INCIDENTS BY DISTRICT

Criteria: Fire Zone is not null



PRIMARY INCIDENT TYPE FOUND NERIS

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP	COL_1
Fire - Outside Fire - Other Outside Fire	3
Fire	3
Fire - Outside Fire - Vegetation / Grass Fire	3
Fire	3
Fire - Outside Fire - Wildfire - Urban Interface	1
Fire	1
Fire - Outside Fire - Dumpster / Other Outdoor Container Fire	1
Fire	1
Fire - Structure Fire - Structural Involvement	2
Fire	2
Fire - Structure Fire - Room and Contents Fire	1
Fire	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	13
Hazardous Situation	13
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	1
Hazardous Situation	1
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	4
Hazardous Situation	4
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1
Hazardous Situation	1

PRIMARY INCIDENT TYPE FOUND NERIS

Address: 170 Court St, Portsmouth, NH, 03801

Portsmouth FD NH

26-083 Fire



PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP COL_1

Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor 1

Hazardous Situation 1

Hazardous Situation - Hazardous Materials - Carbon Monoxide Release 3

Hazardous Situation 3

Hazardous Situation - Investigation - Odor 1

Hazardous Situation 1

Medical - Illness - Abdominal Pain / Problems 1

Medical 1

Medical - Illness - Allergic Reaction / Stings 4

Medical 4

Medical - Illness - Back Pain (Non-Trauma) 1

Medical 1

Medical - Illness - Breathing Problems 6

Medical 6

Medical - Illness - Cardiac Arrest 2

Medical 2

Medical - Illness - Chest Pain (Non-Trauma) 19

Medical 19

Medical - Illness - Convulsions / Seizures 2

Medical 2

Medical - Illness - Diabetic Problems 2

Medical 2

Medical - Illness - Heart Problems 3

Medical 3

PRIMARY INCIDENT TYPE FOUND NERIS

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801



26-083 File

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP COL_1

Medical - Illness - Overdose / Poisoning	3
Medical	3
Medical - Illness - Psychological Behavior Issues	2
Medical	2
Medical - Illness - Sick Case	14
Medical	14
Medical - Illness - Unconscious Victim	3
Medical	3
Medical - Illness - Well Person Check	2
Medical	2
Medical - Illness - Altered Mental Status	6
Medical	6
Medical - Illness - Unknown Problem	1
Medical	1
Medical - Illness - No Appropriate Choice	1
Medical	1
Medical - Injury / Trauma - Choking	1
Medical	1
Medical - Injury / Trauma - Fall	15
Medical	15
Medical - Injury / Trauma - Heat / Cold Exposure	2
Medical	2
Medical - Injury / Trauma - Motor Vehicle Collision	11
Medical	11

PRIMARY INCIDENT TYPE FOUND NERIS

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801



26-083 Fire

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP	COL_1
Medical - Injury / Trauma - Hemorrhage / Laceration	2
Medical	2
Medical - Injury / Trauma - Other Traumatic Injury	2
Medical	2
Public Service - Citizen Assist - Person In Distress	1
Public Service	1
Public Service - Citizen Assist - Citizen Assist / Service Call	9
Public Service	9
Public Service - Citizen Assist - Lift Assist	4
Public Service	4
Public Service - Alarms (Non Medical) - Fire / Smoke Alarm	29
Public Service	29
Public Service - Alarms (Non Medical) - CO Alarm	2
Public Service	2
Public Service - Alarms (Non Medical) - Other Alarm	1
Public Service	1
Public Service - Disaster / Weather - Damage Assessment	9
Public Service	9
Public Service - Disaster / Weather - Weather Response	2
Public Service	2
Rescue - Transportation (Land) - Motor Vehicle Collision Extrication / Entrapment	7

PRIMARY INCIDENT TYPE FOUND NERIS

Portsmouth FD NH

Address: 170 Court St, Portsmouth. NH, 03801



26-083 Fire

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP	COL_1
Rescue	7
No Emergency - False Alarm - Intentional False Alarm	1
No Emergency	1
No Emergency - False Alarm - Malfunctioning Alarm	13
No Emergency	13
No Emergency - False Alarm - Accidental Alarm	10
No Emergency	10
No Emergency - False Alarm - Other False Call	2
No Emergency	2
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	9
No Emergency	9
No Emergency - Good Intent - Controlled Burning (Authorized)	1
No Emergency	1
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	5
No Emergency	5
No Emergency - Cancelled	2
No Emergency	2
Law Enforcement Support	1
Law Enforcement Support	1
Total	248

Description: FOR COMMISSION, PRIMARY INCIDENT TYPES FOUND AS LABELLED BY OFFICER IN CHARGE



26-083 EMS

Runs by Provider Impression
June 2026

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
No Apparent Illness or Injury- No Transport (Z00.00)	52	14.77%
Weakness (Unable to Diagnosis Specific Cause) (R53.1)	24	6.82%
Syncope / Fainting (R55)	21	5.97%
Injury (Head/Scalp) (S09.90)	14	3.98%
Sepsis or Septic Shock (A41.9)	13	3.69%
No Apparent Illness or Injury-Transport Requested (Z71.1)	11	3.13%
Respiratory: COPD (Emphysema / Chronic Bronchitis) (J44.1)	9	2.56%
Abdominal Pain / Problems (Non-Traumatic) (R10.0)	9	2.56%
Anxiety Attack / Acute Stress Reaction (F41.9)	8	2.27%
Cardiac: Chest Pain, Acute Coronary Syndrome (I21)	8	2.27%
Pain: (Non-Traumatic) Location Not Otherwise Listed (G89.1)	8	2.27%
Vertigo / Dizziness (Complications Related To) Unknown Etiology (H81.3)	8	2.27%
Chest Pain, Non-Cardiac / Non-Traumatic (R07.9)	7	1.99%
Injury (Face) (S09.93)	7	1.99%
Pain: Headache or Migraine (R51)	7	1.99%
Psychiatric / Behavioral Problem (F99)	7	1.99%
GU: Other Urinary Problem, unspecified (N39.9)	6	1.70%
Injury (Wrist, Hand, or Fingers) (S69.9)	6	1.70%
Alcohol Abuse and Effects (F10)	5	1.42%
Dehydration (E86.0)	5	1.42%
Disruption of wound, varicose vein, skin tear, unspecified (T81.30)	5	1.42%
Infection / Infectious Disease (unspecified) (B99.9)	5	1.42%
Injury (Hip) (S79.91)	5	1.42%
Seizures: Nonstatus Seizures, Unspecified Type (G40.909)	5	1.42%
Stroke / CVA (I63.9)	5	1.42%
Anaphylaxis (T78.2)	4	1.14%
Back Pain (Non-Traumatic) (M54.9)	4	1.14%
Injury (Shoulder or Upper Arm) (S49.9)	4	1.14%
No Apparent Illness or Injury-Transported for Safety/Protocol (Z00.129)	4	1.14%
Pain: Leg Pain (Non-Traumatic) Unspecified Cause or Location (M79.606)	4	1.14%
Altered Mental Status (Unknown Cause) (R41.82)	3	0.85%
Heat Exhaustion / Stroke (T67.0)	3	0.85%
Injury (Low Back / Lumbar Spine) (S39.92)	3	0.85%
Injury (Lower Leg) (S89.9)	3	0.85%
Injury (Neck, Anterior or Lateral) (S19.9)	3	0.85%
Nausea/Vomiting (Unknown Etiology) (R11)	3	0.85%
Respiratory Distress Unknown Cause (J98.9)	3	0.85%
Cardiac: Cardiac Arrest (I46.9)	2	0.57%
Drug Overdose / Abuse: Opioid/Narcotic Related (F11)	2	0.57%
Epistaxis / Nose Bleed (Non-Traumatic) (R04.0)	2	0.57%
General Malaise (Unknown Cause) (R53.81)	2	0.57%
GI Bleed (K92.2)	2	0.57%
Influenza / Flu Like Illness (J11)	2	0.57%
Injury (Foot) (S99.92)	2	0.57%
Injury (Knee) (S80.91)	2	0.57%
Respiratory: Lower Respiratory Infection (e.g. Pneumonia, bronchitis, bronchiolitis) (J22)	2	0.57%
Suicidal or Self-Harm Ideation or Thoughts (R45.851)	2	0.57%
Cardiac: Cardiovascular Disorder, Not otherwise listed (I99.9)	1	0.28%

26-083 EMS

Situation Provider Primary Impression (eSituation.11)

	Number of Runs	Percent of Total Runs
Cardiac: CHF (Congestive Heart Failure) (I50.9)	1	0.28%
Cardiac: DVT / Embolism / Thrombosis, Acute (I82.90)	1	0.28%
Diabetic: HYPERglycemia (E13.65)	1	0.28%
Diabetic: HYPOglycemia (E13.64)	1	0.28%
Diarrhea, unspecified (R19.7)	1	0.28%
Drug Overdose / Abuse: Other Illicit Drug or Misuse of Meds (F19)	1	0.28%
GU: Hematuria / Blood in Urine (R31)	1	0.28%
GU: UTI / Urinary Tract Infection (N39.0)	1	0.28%
HYPERtension (I10)	1	0.28%
Implanted Device Malfunction or Complications (AICD, Pacemaker, LVAD, Other) (Z45.89)	1	0.28%
Injury (Abdomen) (S39.91)	1	0.28%
Injury (Brain/TBI) (S06.9)	1	0.28%
Injury (Cervical/C-Spine) (S14.10)	1	0.28%
Injury (Concussion WITH LOC) (S06.0X9A)	1	0.28%
Injury (Ear) (S09.91)	1	0.28%
Injury (Nose) (S09.92)	1	0.28%
Injury(Forearm) (S59.91)	1	0.28%
Obvious Death (R99)	1	0.28%
Pain: Arm Pain (Non-Traumatic) Unspecified Cause or Location (M79.603)	1	0.28%
Respiratory: Asthma, Reactive Airway Disease (J45)	1	0.28%
Respiratory: Upper Respiratory Infection (e.g. Cold, Laryngitis, Pharyngitis, Rhinitis, Sinusitis) (J06.9)	1	0.28%
Seizures: Status Seizures, Generalized / Tonic-Clonic (G40.901)	1	0.28%
Total:	352	Total: 100.00%

Report Filters

Incident Date: is between '6/1/2026' and '6/30/2026'

Portsmouth Fire Department
FY26 Budget Projections

Report Date: 7/16/26

Pay Periods
Expenses

26
12

Past

Projected to end of yr:

26 Remain
12

0

ACCOUNT	TITLE		BUDGET 26	YTD EXPENSED	OUTSTANDING	YEARLY EXP.	YTD Benchmark	Period/Month Proj	Period/Month Benchmark	PROJECTED FY26	Est Avail Remain
FF		% spent									
011041	Salaries Uniform Personnel	93%	\$4,798,408.00	\$4,475,119.83	\$34,958.78	\$4,510,078.61	\$4,798,408.00	\$173,464.56	\$184,554.15	\$4,510,078.61	\$288,329.39
012033	PT Salaries - Vehicle Maint	213%	\$27,479.00	\$58,547.19	\$1,380.37	\$59,927.56	\$27,479.00	\$2,251.82	\$1,056.88	\$59,927.56	(\$32,448.56)
014031	O/T Emergency Recall	128%	\$553,498.00	\$707,161.85	\$11,279.84	\$718,441.69	\$553,498.00	\$27,198.53	\$21,288.38	\$718,441.69	(\$164,943.69)
014032	O/T Earned Time Leave	92%	\$815,350.00	\$748,733.83	\$20,889.21	\$769,623.04	\$815,350.00	\$28,797.46	\$31,359.62	\$769,623.04	\$45,726.96
014033	O/T Disability Leave	179%	\$99,100.00	\$177,488.04	\$0.00	\$177,488.04	\$99,100.00	\$6,826.46	\$3,811.54	\$177,488.04	(\$78,388.04)
014034	O/T Workers Comp	37%	\$84,000.00	\$30,920.65	\$4,047.36	\$34,968.01	\$84,000.00	\$1,189.26	\$3,230.77	\$34,968.01	\$49,031.99
014042	O/T Training-Education	81%	\$94,000.00	\$76,109.20	\$11,069.44	\$87,178.64	\$43,384.62	\$2,927.28	\$3,615.38	\$87,178.64	\$6,821.36
015001	Longevity	1x pymnt	\$25,816.28	\$21,661.28	\$0.00	\$21,661.28	\$25,816.28	\$21,661.28	\$2,151.36	\$21,661.28	\$4,155.00
017001	Holiday Premium Pay 13 days	95%	\$229,166.26	\$217,386.18	\$0.00	\$217,386.18	\$249,093.76	\$16,722.01	\$19,927.50	\$217,386.18	\$11,780.00
018031	Certification Stipend -AEMT payout	93%	\$408,474.09	\$381,398.89	\$2,960.66	\$384,359.55	\$408,474.09	\$14,783.06	\$15,710.54	\$384,359.55	\$24,114.54
021001	Insurance - Health	1x pymnt	\$813,370.82	\$813,371.00	\$0.00	\$813,371.00	\$813,370.82	\$0.00	\$67,780.90	\$813,370.82	\$0.00
021101	Insurance - Dental	82%	\$75,354.30	\$61,747.79	\$0.00	\$61,747.79	\$75,354.30	\$5,145.65	\$6,279.53	\$61,747.79	\$13,606.51
021501	Insurance - Life	59%	\$10,364.56	\$6,100.92	\$0.00	\$6,100.92	\$10,364.56	\$508.41	\$863.71	\$6,100.92	\$4,263.64
021601	Insurance - Disability to 37	74%	\$17,754.11	\$13,075.91	\$0.00	\$13,075.91	\$17,754.11	\$1,089.66	\$1,479.51	\$13,075.91	\$4,678.20
022001	Social Security	0%	\$0.00	\$862.07	\$0.00	\$862.07	\$0.00	\$33.16	\$862.07	\$0.00	\$0.00
022501	Medicare -AEMT payout	94%	\$104,070.70	\$97,367.16	\$1,255.50	\$98,622.66	\$104,070.70	\$3,744.89	\$4,002.72	\$98,622.66	\$5,448.04
023003	Retirement - Firefight -AEMT payout	96%	\$2,080,550.26	\$2,000,835.02	\$24,837.33	\$2,025,672.35	\$2,080,550.26	\$76,955.19	\$80,021.16	\$2,025,672.35	\$54,877.91
036001	Prof Services - Cleaning	97%	\$28,064.00	\$27,139.12	\$510.57	\$27,649.69	\$28,064.00	\$2,304.14	\$2,338.67	\$27,649.69	\$414.31
039071	Fire Prevention	191%	\$5,000.00	\$9,568.01	\$669.65	\$10,237.66	\$5,000.00	\$853.14	\$416.67	\$10,237.66	(\$5,237.66)
054050	Training Education	53%	\$26,500.00	\$14,134.84	\$1,226.22	\$15,361.06	\$26,500.00	\$1,280.09	\$2,208.33	\$15,361.06	\$11,138.94
068001	Clothing Allowance	84%	\$42,000.00	\$35,190.95	\$1,703.92	\$36,894.87	\$42,000.00	\$3,074.57	\$3,500.00	\$36,894.87	\$5,105.13
068003	Protective Clothing	270%	\$25,000.00	\$67,455.95	\$23,049.39	\$90,505.34	\$25,000.00	\$7,542.11	\$2,083.33	\$90,505.34	(\$65,505.34)
074001	Equipment	240%	\$11,500.00	\$27,554.87	\$13,128.48	\$40,683.35	\$11,500.00	\$3,390.28	\$958.33	\$40,683.35	(\$29,183.35)
AMB											
039003	Prof/Services - Licensing	12%	\$3,250.00	\$390.00	\$0.00	\$390.00	\$3,250.00	\$32.50	\$270.83	\$390.00	\$2,860.00
043015	Repairs - Equipment	55%	\$12,580.00	\$6,947.33	\$0.00	\$6,947.33	\$12,580.00	\$578.94	\$1,046.33	\$6,947.33	\$5,632.67
043024	Repairs - Vehicle	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054001	EMT Implementation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
054050	Training Education	0%	\$42,000.00	\$188.98	\$33,990.00	\$34,178.98	\$42,000.00	\$2,848.25	\$3,500.00	\$34,178.98	\$7,821.02
061002	Miscellaneous Supplies	0%	\$46,000.00	\$41,969.02	\$0.00	\$41,969.02	\$46,000.00	\$3,497.42	\$3,833.33	\$41,969.02	\$4,030.98
063601	Diesel Fuel	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
074001	Equipment	0%	\$2,000.00	\$0.00	\$4,117.36	\$4,117.36	\$2,000.00	\$343.11	\$166.67	\$4,117.36	(\$2,117.36)
ADM											
011001	Regular Salaries C1, G2, C3, G3, A4	89%	\$593,061.00	\$530,035.54	\$4,080.03	\$534,115.57	\$593,061.00	\$20,542.91	\$22,810.04	\$534,115.57	\$58,945.43
011061	Insurance Reimbursement	77%	\$225,937.80	\$173,421.20	\$0.00	\$173,421.20	\$2,081,054.40	\$43,355.30	\$173,421.20	\$173,421.20	\$52,516.60
012001	Part Time Salaries TMS Contract	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
012041	Commissioner Stipend	100%	\$3,600.00	\$3,600.00	\$0.00	\$3,600.00	\$3,600.00	\$300.00	\$300.00	\$3,600.00	\$0.00
014041	Overtime	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
015001	Longevity	1x pymnt	\$9,005.89	\$6,262.34	\$0.00	\$6,262.34	\$9,005.89	\$521.86	\$750.49	\$6,262.34	\$2,743.55
016001	Leave At Termination	1x pymnt	\$120,084.00	\$120,084.00	\$0.00	\$120,084.00	\$120,084.00	\$0.00	\$10,007.00	\$120,084.00	\$0.00
017001	Holiday Premium Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
018033	Admin Stand-by Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
021001	Insurance - Health	1x pymnt	\$116,681.86	\$116,682.00	\$0.00	\$116,682.00	\$116,681.86	\$0.00	\$9,723.49	\$116,681.86	\$0.00
021101	Insurance - Dental	86%	\$7,263.90	\$6,249.68	\$0.00	\$6,249.68	\$7,263.90	\$520.81	\$605.33	\$6,249.68	\$1,014.22
021501	Insurance - Life	59%	\$1,254.41	\$736.56	\$0.00	\$736.56	\$1,254.41	\$61.38	\$104.53	\$736.56	\$517.85
021601	Insurance - Disability to 37	74%	\$2,148.75	\$1,581.55	\$0.00	\$1,581.55	\$2,148.75	\$131.80	\$179.06	\$1,581.55	\$567.20
022001	Social Security TMS Contract	89%	\$6,234.00	\$5,576.65	\$43.30	\$5,619.95	\$6,234.00	\$216.15	\$239.77	\$5,619.95	\$614.05
022501	Medicare TMS Contract	85%	\$12,107.00	\$10,313.07	\$59.16	\$10,372.23	\$12,107.00	\$398.93	\$465.65	\$10,372.23	\$1,734.77
023001	Retirement	76%	\$15,185.00	\$11,529.92	\$89.03	\$11,618.95	\$15,185.00	\$446.88	\$584.04	\$11,618.95	\$3,566.05
023003	Retirement - Firefight ches	94%	\$143,417.35	\$135,114.29	\$685.77	\$135,800.06	\$66,192.62	\$5,223.08	\$5,516.05	\$135,800.06	\$7,617.29
026002	Insurance - Workers Comp	1x pymnt	\$597,418.20	\$582,426.00	\$0.00	\$582,426.00	\$597,418.20	\$0.00	\$49,784.85	\$582,426.00	\$14,992.20
031001	Prof. Svcs - Energy Contract	27%	\$38,000.00	\$10,287.68	\$0.00	\$10,287.68	\$0.00	\$857.31	\$0.00	\$10,287.68	\$27,712.32
033001	Prof Serv - Temp	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
034103	Telephone	101%	\$33,180.00	\$33,658.21	\$0.00	\$33,658.21	\$33,180.00	\$2,804.85	\$2,765.00	\$33,658.21	(\$478.21)
034104	Cellular Phones	98%	\$15,000.00	\$14,717.84	\$1,336.00	\$16,053.84	\$15,000.00	\$1,337.82	\$1,250.00	\$16,053.84	(\$1,053.84)
034206	Software - Annual Maint	98%	\$35,000.00	\$34,278.55	\$0.00	\$34,278.55	\$35,000.00	\$2,856.55	\$2,916.67	\$34,278.55	\$721.45
035001	Prof Svcs-Medical Exam	156%	\$10,000.00	\$15,563.85	-\$875.85	\$14,688.00	\$0.00	\$1,224.00	\$0.00	\$14,688.00	(\$4,688.00)
039070	Prof Serv - O/S Counsel	572%	\$1,000.00	\$5,717.15	\$0.00	\$5,717.15	\$0.00	\$476.43	\$83.33	\$5,717.15	(\$4,717.15)
041002	Electricity	131%	\$59,000.00	\$77,270.72	\$1,077.16	\$78,347.88	\$59,000.00	\$6,528.99	\$4,916.67	\$78,347.88	(\$19,347.88)
041101	Natural Gas	73%	\$35,000.00	\$25,708.54	\$194.00	\$25,902.54	\$35,000.00	\$2,158.55	\$2,916.67	\$25,902.54	\$9,097.46
041205	Water / Sewer Fees	76%	\$20,000.00	\$15,258.53	\$1,500.00	\$16,758.53	\$20,000.00	\$1,396.54	\$1,666.67	\$16,758.53	\$3,241.47
041301	Trash Removal	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
043001	Repairs-Structural	161%	\$27,000.00	\$43,439.53	\$56,795.20	\$100,234.73	\$27,000.00	\$8,352.89	\$2,250.00	\$100,234.73	(\$73,234.73)
043012	Repairs-Communicatons	84%	\$11,000.00	\$9,241.96	\$5,254.15	\$14,496.11	\$11,000.00	\$1,208.01	\$916.67	\$14,496.11	(\$3,496.11)
043018	Repairs-Equipment	71%	\$23,500.00	\$16,671.70	\$3,940.62	\$20,612.32	\$23,500.00	\$1,717.69	\$1,958.33	\$20,612.32	\$2,887.68
043019	Repairs-SCBA	283%	\$7,000.00	\$19,819.01	\$3,555.69	\$23,374.70	\$7,000.00	\$1,947.89	\$583.33	\$23,374.70	(\$16,374.70)
043021	Repairs-Fire Alarm Sys	32%	\$5,000.00	\$1,611.32	\$2,855.14	\$4,466.46	\$5,000.00	\$120.00	\$416.67	\$4,466.46	\$533.54
043024	Repairs-Vehicle	137%	\$110,000.00	\$150,625.63	\$11,369.68	\$161,995.31	\$110,000.00	\$13,499.61	\$9,166.67	\$161,995.31	(\$51,995.31)
043027	Office Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
044006	Printing Lease/Maint. (Copier)	0%	\$6,000.00	\$3,297.82	\$600.00	\$3,897.82	\$6,000.00	\$324.82	\$500.00	\$3,	

26-085

OVERTIME ANALYSIS REPORT

June-26

(check dates: 6.11.26 & 6.25.26)

OT -Recall	\$ 45,259.90	
OT -Earned Time	\$ 78,750.01	
OT -Disability	\$ 2,057.28	1 Officer
OT -WC	\$ 5,749.68	1 Officer
OT -Training	\$ 32,479.47	Rookie School
OT -Reimbursement	\$ 1,239.25	Invoiced
	<u>\$ 165,535.59</u>	

Recall Account Breakdown

Holdover	1,494.28
1st Alarm Structure Fire	4,093.83
Dispatch Meeting	148.72
First Due Inventory Meeting	446.16
Joint Loss Committee	252.00
Market Square Day Detail	2,914.23
Memorial Day Parade Detail	394.45
Shift Coverage: Admin Leave	4,017.18
Shift Coverage: Funeral Leave	5,970.96
Shift Coverage: Military Leave	10,849.97
Shift Coverage: Personal Leave	737.60
Shift Coverage: Union Leave	2,195.99
Shift Coverage: Vacancy	\$ 11,744.53
	<u>\$ 45,259.90</u>



Portsmouth Fire Department

Operations and Training

Fire Commission Meeting

July 21, 2026

Apparatus / Equipment / Facilities

1. Ambulance Repairs
2. New Ambulance
3. New Command Vehicle

Personnel

1. Current open positions
2. Interviews are ongoing

Training

1. 3 Officers participated in the Blue Card Train the Trainer program and are now instructors for the program.
2. Planning for the Pease Triennial Disaster Drill in September ongoing
3. Recruit School for Probationary Firefighters

Other

1. Wrapping up the ambulance billing contracts with private insurance carriers
2. Completing the Ground Ambulance Data Collection for the NH Insurance Department as part of SB 245.



Portsmouth Fire Department

Fire Prevention Division

26-087

June 2026 Activity Report

Activity Summary

- Meetings with other departments, building owners, designers, and contractors: **29**
- Inspections performed: **37**
- New permits issued after review: **45**
- Permits applied for: **54**

Notable Items

- The Pray Street fire investigation was led by FPO Wheeler and its cause will remain undermined pending a possible joint scene investigation with insurance companies
- FPO Wheeler addressed a Carbon Monoxide condition affecting a Gosling Meadows building due to a serious plumbing installation error
- FPO Scholtz has been diligently perusing compliance with place of assembly permit holders
- Childcare steering committee will be issuing a guidance document after several meetings and one public 'ask an expert' panel was held

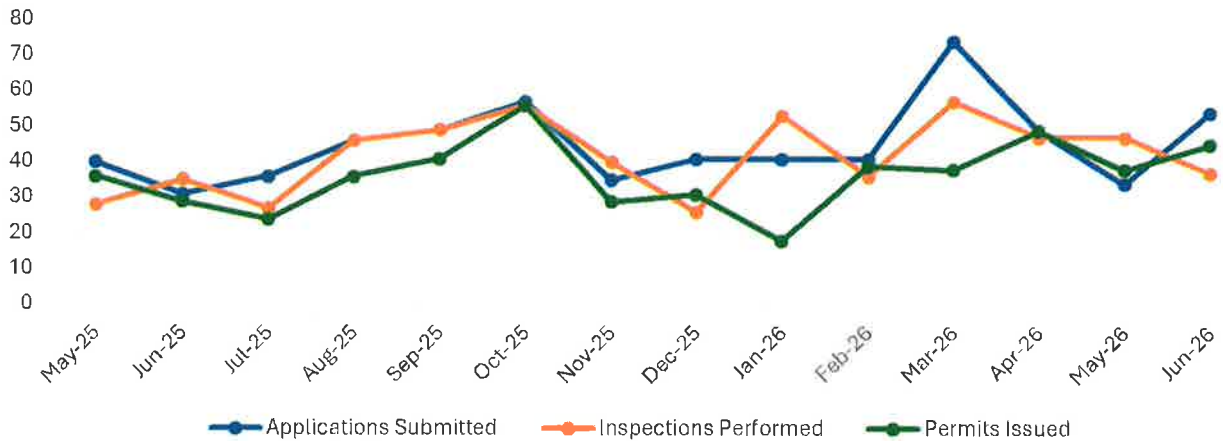
26-087



Portsmouth Fire Department

Fire Prevention Division

Permits & Inspections Trend



Permit Fee Revenue Trend (\$)





PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

Portsmouth Fire Department Rules and Regulations for Fire Protection Systems and Permits

The Fire Department shall be notified of any planned or emergency fire protection system impairment via the fire alarm dispatcher at 603.436.5000.

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ALL INSPECTIONS AND PERMITS ARE APPLIED FOR ONLINE AT THE CITY'S [OPENGOV](#) PLATFORM

170 COURT STREET • PORTSMOUTH, NEW HAMPSHIRE 03801 • (603) 427-1515

WWW.PORTSMOUTHNH.GOV/FIRE FIREPREVENTION@PORTSMOUTHNH.GOV



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

1. Knox Boxes

- a. Knox Boxes are required for all buildings other than 1 and 2 family dwellings. Contact the Fire Department regarding the number of boxes, master key quantity/requirements and installation locations prior to ordering at www.knoxbox.com (NFPA 1: 18.2.2.1, 2024 Edition)

2. Fixed Fire Suppression and Extinguishing Systems

(NFPA 13, 13R, 13D, 14, 17, 17A, 20, 2001)

A. Permits and inspections shall be required for

- 1) New installation of any fixed fire suppression or extinguishing system including sprinkler, standpipe, kitchen, dry chemical and clean agent system
- 2) Modifications of existing systems. Relocating a head, nozzle etc. is a modification
- 3) No permit is required for testing, inspecting and replacement of damaged or faulty items

B. Electronic plans are required for all systems

- 1) Permitting is paperless through the city's opengov platform. No work shall commence without an approved permit available on the job site (NFPA 1: 1.7.12.9, 1.13.2 and 1.13.6.9, 2024 Edition)
- 2) Plans shall include all applicable items listed in NFPA 13: 28.1, 2022 Edition; NFPA 13R: Ch. 8 2022 Edition; NFPA 13D: 4.4, 2022 Edition; NFPA 17: Ch. 10, 2024 Edition; NFPA 17A: Ch. 7, 2024 Edition; NFPA 20: 4.2.3.2, 2022 Edition.; or NFPA 2001: 6.1.2, 2022 Edition.
- 3) A signed owner's certificate, waterflow test data less than 12 months old, complete floor plans, and detailed hydraulic calculations are required with all plans
- 4) A NICET Level III/IV Water-Based Systems Layout Technician (Special Hazards, if applicable) or a New Hampshire licensed Fire Protection Engineer knowledgeable in applicable design criteria, state and local regulations shall prepare plans, unless waived in advance. This does not apply to NFPA 13D system plans (NFPA 1: 1.15.6, and 1.16.3, 2024 Edition)

C. Installation, Inspection, and Acceptance Requirements

- 1) A rough inspection of all system components shall be scheduled and completed prior to being covered (NFPA 1: 1.7.13 2024 Edition)



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

- 2) The hydraulic data nameplate, general information sign and a list of all control, drain, venting and test connections shall be provided with a permanently marked weatherproof metal or rigid plastic sign, secured with corrosion-resistant wire, chain etc. No stickers (NFPA 13: 29.5.1 and 29.6.1, 2022 Edition)
- 3) All floor control waterflow alarms should alarm between 15-30 seconds and main waterflow alarms should alarm within 30-45 seconds
- 4) The contractor shall submit a Contractor's Material and Test Certificate for Aboveground Piping prior to requesting a final inspection. Final inspection shall not be scheduled without this form

3. Fire Department Connections

- A. Depending on building location it will be a 5" Storz with a 30-degree turn down or 2- 2 1/2" with National Standard threads. Check with the Fire Department prior to selecting (NFPA 13: 16.12.3.3, 2022 Edition)

4. Standpipes

- A. Standpipes shall be equipped with 2 1/2" to 1 1/2" reducers. The 2 1/2" component shall be provided with National Standard threads and the 1 1/2" component shall be equipped with Iron Pipe thread (NFPA 14 7.9.4.1, 2024 Edition)

5. Fire Pumps

- A. The installation, modification, removal from service or replacement of, any fire pumps, jockey pumps, controllers, and generators, require a fixed fire suppression system permit (NFPA 1: 1.13.8, 2024 Edition)

6. Sprinkler Backflow Preventers

- A. A licensed plumber is required to obtain a plumbing permit to install a new sprinkler backflow preventer. Certification is required to test, repair or replace sprinkler backflow preventers. For questions about backflow permitting please contact the plumbing/mechanical inspectors at 603.610.7340 (NH RSA 485:11, Portsmouth Water Department)

7. Fire Alarm Systems

- A. Permits and Inspections shall be required for
 - 1) New installations
 - 2) Alterations of existing systems (e.g. relocating a device or panel replacement).
 - 3) No permit is required for testing, inspecting, replacing damaged, faulty devices and batteries



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

B. Electronic plans are required for all fire alarm systems

- 1) All permitting is paperless through the city's [opengov](https://opengov.portsmouthnh.gov/) platform. No work shall commence without the approved permit available on the job site (NFPA 1: 1.7.12.9, 1.13.2 and 1.13.6.9, 2024 Edition)
- 2) Submittals shall include all applicable items listed in NFPA 72: 7.2.1, 2022 Edition unless waived in writing

C. Submittals, Installation and Acceptance Requirements for fire alarms

- 1) A NICET Level III/IV Fire Alarm Systems Technician or a New Hampshire licensed Fire Protection Engineer knowledgeable in applicable design criteria, state and local regulations shall prepare plans, unless waived in advance (NFPA 1: 1.15.6 and 1.16.3, 2024 Edition)
- 2) Battery and voltage drop calculations, riser diagram, input/output matrix or narrative are required with plan submittals
- 3) Rough and final inspections are required, unless waived in writing (NFPA 1: 1.7.13 2024 Edition)
- 4) All FACP, annunciator and pull station locks shall be keyed CAT-30
- 5) Duct smoke detectors should be fire alarm initiating devices in I, E and H occupancy types and supervisory alarm initiating devices in A, B, F, R and S occupancy types
- 6) All fire and carbon monoxide signals shall be transmitted to a UL-listed station via individual point with description and immediately retransmitted to the Portsmouth Fire Department (NFPA 72: 26.2.3, 2022 Edition)
- 7) All required annunciators shall be located as directed. Consult with Fire Department for approval of location of annunciators (NFPA 72: 10.18.3, 2022 Edition)
- 8) A red outside strobe programed to operate upon any fire alarm activation along with a green outside strobe to operate upon carbon monoxide device activation and shall be considered a supplementary visual signal under NFPA 72: 18.7, 2022 Edition. These signal devices shall be located on the address side of the building in locations approved by the Fire Department. These strobes shall not be deactivated upon a silence in the fire alarm system
- 9) An audible alarm (bell preferred) above the fire department connection is required to sound on any waterflow condition. A bell may be system powered or line voltage (NFPA 13: 7.7, 2022 Edition)
- 10) A completed NFPA 72, 2022 Edition Fire Alarm System Record of Completion Form (including testing and supplemental forms) shall be provided. Final inspections shall not be scheduled without these documents
- 11) Contact the Fire Department regarding garage gas detection systems prior to installation



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

8. Emergency Responder Communication Enhancement Systems ('BDA')

- A. In all new and existing buildings, an approved emergency communication enhancement system shall be installed where the minimum radio signal strength in the building cannot be maintained. Unless requirement is waived. Systems shall be designed, installed, and maintained in accordance with NFPA 1225, 2022 Edition. (NFPA 1: 10.11.2-3, 2024 Edition)

9. Hot Work

- B. A permit and a fire watch is required for all hot work outside of 1 and 2 family dwellings. Some hot work fire watches may be performed by a contractor. Hot work in an occupied building requires a paid Fire Department fire watch. Fire Department fire watches are billed at cost. A 4-hour minimum applies. Call for pricing. (NFPA 1: 1.7.17.1, 2024 Edition)

10. High Pile Combustible Storage

- A. High piled storage is defined as: 'Solid-piled, palletized, rack storage, bin box, and shelf storage in excess of 12 feet in height'
- B. An annual permit is required to use any building or portion thereof as a high-piled storage area exceeding 500 square feet. An annual inspection and an approved engineered sprinkler design, if applicable, are required to maintain a valid permit (NFPA 1: 1.7.7.1 and 1.13.8, 2024 Edition)

11. Aircraft Fuel Servicing

- A. An annual permit is required to provide aircraft fuel servicing. Inspections may be carried out by the Pease Development Authority and/or the Fire Department. This permit is in addition to any FAA requirements. (NFPA 1: 1.7.7.1 and 1.13.8, 2024 Edition)

12. Aircraft Hangar Operations

- A. An annual permit and inspection are required to operate an aircraft hangar for servicing or repairing aircraft. (NFPA 1: 1.7.7.1 and 1.13.8, 2024 Edition)

13. Hotel, Lodging, and Rooming House Life Safety Inspections

- A. An annual inspection is required for all hotels, lodging and rooming houses. (NFPA 1: 1.7.7.1 and 1.13.8, 2024 Edition)

14. NH Department of Health and Human Services Mandated Inspections

- A. The Fire Department performs state-mandated inspections for Foster Care, Adoptions, Home Daycare, Educational and Daycare Facilities. (NFPA 1: 1.7.7.1 and 1.13.8, 2024 Edition)



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

15. Tents

- A. A Fire Department inspection is required for tents 400 square feet or larger or when a tent is used for a place of assembly of 50 persons or more. This includes temporary single day use. No assembly permit or Fire Department Inspection is required for tents on the land of a 1 or 2 family dwelling. (NH RSA 155:18 and 155:34 and 1.13.8, 2024 Edition)
- B. A building permit and an inspection is required for tents 400 square feet or larger, regardless of use or installation location, from the Inspections Department (NH State Building Code)

16. Places of Assembly

- A. A place of assembly permit is required where there are 100 or more occupants. All places of assembly require two inspections, annually. (NH RSA 155:18 and 155:34)
- B. An occupant load of less than 100 still requires a certificate of inspection when serving alcohol for the NH State Liquor Commission from the Fire Department and similarly follows the Fire Department's place of assembly permit process (NFPA 1: 1.13.8, 2024 Edition)

17. Explosives

- A. The Fire Department shall be notified of the location of all safe havens for vehicles transporting explosives, in writing with signed receipt (NFPA 498: 4.6 2023 Edition)
- B. The location of explosives stored in magazines require Fire Department notification verbally before the end of the day on which the explosive material storage commenced and in writing within 48 hours from the time such storage commenced (NFPA 495: 4.1.2 2023 Edition)

18. Fireworks

- C. Use of fireworks is prohibited unless permitted by the City Council or City Manager. Portsmouth City Ordinances Section 8.117 and NFPA 1: 10.10.2 2024 Edition



Trevor P. McCourt
Deputy City Attorney

26-089
CITY OF PORTSMOUTH

Legal Department
Municipal Complex
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Date: July 9, 2026

To: Chief William McQuillen

From: Trevor P. McCourt, Deputy City Attorney

Re: Request for Fire Commission Agenda Item - Ambulance Billing Contracts

The Fire Department transports patients and bills their health insurers for those transports. Historically, commercial insurers paid the City at low network or out-of-network rates, and in many cases at rates that do not reflect the cost of providing the service.

That framework changed on January 1, 2026, when SB 245 took effect. The new law bans surprise billing for ambulance services and sets a uniform reimbursement rate of 325% of the Medicare rate for the next two years, through December 31, 2027, after which the state will set a permanent cost-based rate. To qualify for the 325% rate, a department has to enroll with the New Hampshire Insurance Department and sign the standardized contract the State issued for use with every carrier. Assistant Chief Gionet has completed the enrollment; the remaining step is signing the contracts. Over the next two years, the Insurance Department will collect data which it will use to set new, standard billing rates according to the new statutory scheme.

Four contracts are included in the packet, one for each of the City's principal commercial payors: Cigna, Anthem (Blue Cross Blue Shield), Granite State Health Plan, and WellSense. All four are the State's standard form and all four provide the 325% rate.

Signing these contracts increases ambulance revenue by replacing the older, lower reimbursement rates with the State's 325% rate. As one illustration, the City's billing vendor, Comstar, reviewed 31 Anthem transports from earlier this year and found the City had been paid about \$11,900, where the 325% rate would have produced roughly \$54,900 which is a difference of about \$32,300 on a single carrier over part of one year. That number is an estimate and does not account for patient copays and deductibles, but it shows the recurring revenue at stake across all four payors once the new rates are in place.

Proposed Motion: Move to authorize the Fire Chief to negotiate and execute four Standard Ground Ambulance Provider Contracts with Cigna, Anthem, Granite State Health Plan, and WellSense in substantially the form included in the packet.

Attachments (4)

cc: Assistant Fire Chief Jason Gionet
Susan Morrell, City Attorney